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**Sister Cities Association of Salisbury/Wicomico County (SCA of SWC)
August 19, 2009, 4:00pm
Conference Room 300, Government Office Building**

Meeting Minutes

Attendance: George Whitehead, Chair; Paula Morris, Vice Chair; Ernest Boger, Treasurer; Gina Boobar, Secretary; Cindy Feist; Geet Jeswani; Lindsay Manuel; Tatum Sheets; Brian Stiegler; Tom Welsh; and Robert Williams.

I. George Whitehead called the meeting to order at 4:02 pm.

II. Approval of Minutes of 7/22/09 Meeting

Ernest Boger made a motion to approve the minutes. Paula Morris seconded the motion. It was unanimously approved.

III. Treasurer's Report

Dr. Boger reported that the current balance is still \$952.20. The Sister Cities Intl. dues bill has not been paid yet. He asked Gina to contact Sister Cities Intl. to find out what our dues year is (calendar year or July-June?).

IV. Update from Lindsay Manuel, Sister Cities Intern / SCA of SWC Website

George introduced Tatum Sheets, an SU student who will be interning for the Sister Cities Committee for the fall semester, beginning August 31st.

Lindsay explained that she has finished the basic website. She showed the group the website and explained each section. Gina will have a link to the new website put on the City website. Tom said that they need to have another person be able to access and update the website. There probably should be a couple of people as back up. Tatum will do it for now. Lindsay, Tatum, Tom and Gina were chosen as the website team. Paula suggested that a manual be created for how and when to update the website. After discussion, it was agreed that the website should remain on Weebly for now, since it is completely free of charge. The website address is <http://scaswc.weebly.com>.

V. Subcommittee Reports

Business Committee: George reminded everyone that the next Business Committee meeting is scheduled for Friday, August 21st at 8:00am, at the Sage Diner.

Cultural Affairs Committee: No report.

Education Committee: Paula explained that the meeting with Kim Miles at the Board of Ed consisted of a mix of people. They created a laundry list of ideas. One of the easily implemented ideas is that Dr. Judy Lynn Mitchell offered to read books from our Sister Cities on her Book "E"

Looke cable program. The Board of Ed was clear that they would not add anything to the curriculum, but a lot of creative ideas were generated, such as essay contests and pen pals. Paula said she volunteered to be the gathering place for ideas. The group plans to meet quarterly.

Brian Stiegler had two announcements from SU. First, SU will be making a site visit to Tartu this coming year. The Dean of the School of Education will be going as well. Second, on November 5th, SU will be hosting a visit from a delegation from a province in southeast China. Paula suggested that a representative from the SU group sit on her Board of Ed committee. Brian agreed that that was an excellent suggestion.

George said that he and Derek met the Superintendent to discuss adding a Chinese language class in the school system. The Superintendent seemed open to the idea.

George appointed Geet Jeswani as the new co-chair of the Education Committee (to replace Derek Wu).

VI. Fall Reception for International SU Students & Faculty

After looking at Mayor Ireton's schedule, the date of Tuesday, October 6th, at 3:45pm, was selected as the date for the fall reception for the international SU students and faculty. This event is a chance for the Mayor to welcome the students to Salisbury, and it's a photo opportunity. Brian Stiegler said that he will provide transportation to the students, as well as bring refreshments and a photographer.

VII. Other Business

There was no other business.

VIII. Concluding Remarks, Adjournment

After discussion, it was agreed that Wednesdays would not be good beginning in the fall semester. The next meeting will be held on Tuesday, September 15th (subsequent to the meeting, this date was changed to September 22nd) at 4:00pm, in room 300 of the Government Office Building.

The meeting was adjourned at 5:15 pm.

Respectfully submitted,
Gina Boobar, Secretary